

Resilient Homes Program Application Form

Form Preview

Homeowner Information Form – Resilient Homes Program

* indicates a required field

Before you begin

Information requested in this form will help the New South Wales Reconstruction Authority (NSW RA) assess eligibility for voluntary Home Buyback as well as Home Raising and Home Retrofit under the Resilient Homes Program (RHP).

Please fill in all the mandatory sections (as marked with an *), and the remaining sections to the best of your knowledge.

We're here to help. If you need any assistance completing and/or returning this form, please contact us on 1800 844 085 or resilienthomesprogram@reconstruction.nsw.gov.au

If you require accessible resources to complete this form please call 1800 844 085

Privacy confirmation

You are providing this personal information so that the New South Wales Reconstruction Authority can process your application.

This information will only be used to process your application for the Resilient Homes Program, *but otherwise will be kept private and confidential*. It will be stored and protected appropriate to the sensitivity of this information and will not be used for any other purpose without your prior consent.

Your personal information will only be shared between the New South Wales Reconstruction Authority, its employees, contractors and other services providers, and other NSW Government agencies, for the purpose for which you have provided it. The New South Wales Reconstruction Authority will not disclose your personal information to anybody else unless required or authorised by law, such as by court order.

The New South Wales Reconstruction Authority will store and protect your personal information for record keeping purposes. Subject to any other legal requirements regarding information retention, your information will be retained for seven years.

More information

This privacy notice applies only to the information you are providing in this form. If you would like to know more about how the New South Wales Reconstruction Authority meets its regulatory obligations in collecting, using, sharing and storing personal and health information, you can read their complete Privacy Policy or Privacy Management Plan on [Privacy policy - Department of Regional NSW | NSW Government](#).

You have the right to access your personal information held by or on behalf of the New South Wales Reconstruction Authority, without excessive delay or expense. You also have the right to have your personal information corrected if it is inaccurate or out-of-date.

If you would like to access or correct your personal information, please contact the New South Wales Reconstruction Authority by emailing info@reconstruction.nsw.gov.au

You may also contact the New South Wales Reconstruction Authority if you have any questions about this privacy notice.

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Background

Personal information

Personal information is any information or an opinion about an individual whose identity is apparent or can reasonably be ascertained.

Health information

Health information is a specific type of 'personal information' which may include information about your physical or mental health or disability. It includes information you provide to a health organisation, information about any health services you receive or have received in the past, and certain organ donation and genetic information.

Privacy and Personal Information Act 1998

NSW Government Agencies must comply with the Information Protection Principles (IPPs), which are outlined in the *Privacy and Personal Information Act 1998* (PPIP Act). These regulate the collection, storage, use and disclosure of personal information held by Government Agencies.

Health Records and Information Privacy Act 2002

NSW Government Agencies, public and private health organisations and providers and large businesses that hold health information must comply with the Health Privacy Principles (HPPs), which are outlined in the *Health Records and Information Privacy Act 2002* (HRIP Act). These regulate the collection, storage, use and disclosure of health information.

Privacy confirmation *

☐ I confirm that the information I will provide is directly relevant to the completion of this form, and if I provide the personal information of another person, I have obtained that person's consent to do so and to submit this form. Please read the privacy collection notice for more information about how we handle your information.

Resilient Lands Program

The Resilient Lands Program is part of a suite of measures the NSW RA is coordinating to deliver a sustainable supply of suitable land to deliver housing options in the Northern Rivers. The program is being delivered alongside the Resilient Homes Program.

Click [here](#) for more information on the Resilient lands program

Once this application is assessed and provided you are eligible for the Resilient Homes Program - Home Buyback stream, would you be interested in the Resilient Lands Program?

☐ Yes ☐ No

If yes we will be in touch to ask for some more information to help us help you

Would you prefer to stay within Northern Rivers Region or are you likely to move out of the region?

☐ Stay within Northern Rivers Region ☐ Move out of Northern Rivers Region

Would you like to receive information about the Resilient Lands Program?

☐ Yes, by phone ☐ Yes, by email ☐ No

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Part A – Ownership and contact details

* indicates a required field

Who owns the property? *

- ☐ Private individual ☐ Private individuals - multiple ☐ Commercial or business enterprise

Private individual

Homeowner *

- ☐ Individual ☐ Organisation

Organisation Name

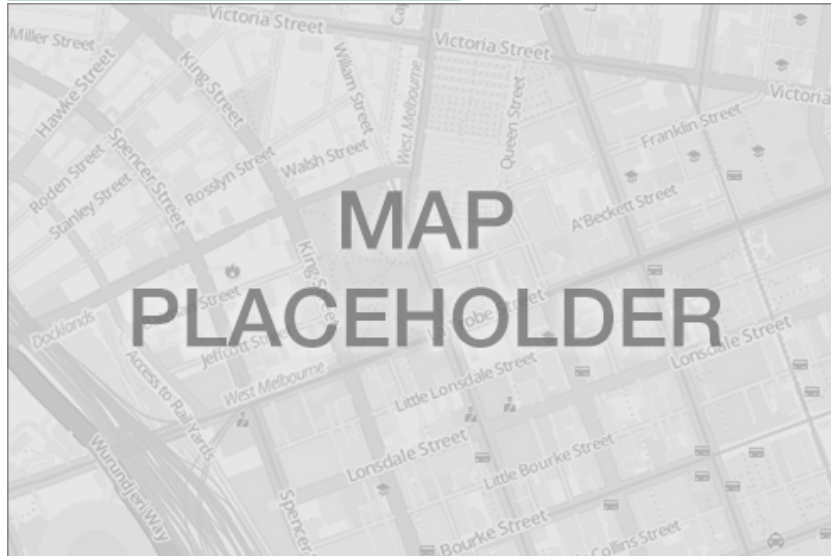
First Name

Last Name

Please use your legal name as per the title deed and/or drivers licence

Affected property being registered for RHP *

Address



This address should be the residence where funding is being requested

Please copy the latitude from above into the box below. *

The negative number on the left

Please copy the longitude from above into the box below. *

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The positive number on the right

Is the property address in one of the following LGAs? *

- ☐ Ballina
- ☐ Byron
- ☐ Clarence Valley
- ☐ Kyogle
- ☐ Lismore
- ☐ Richmond Valley
- ☐ Tweed

Please select the LGA as listed above.

Is this property over multiple lots? If yes please enter the Lot/DP for any additional lots below.

- ☐ Yes
- ☐ No

Additional Lot/DP information

Homeowner Postal Address *

Address

Please select "same as above" if you are residing in the home affected that is being registered for the RHP. If you are residing at a different address, please advise.

Homeowner Phone Number

Must be an Australian phone number.

Homeowner Mobile Phone Number

Must be an Australian phone number.

Homeowner Email

Must be an email address.

Homeowner Date of birth

DD/MM/YYYY

Who is the main contact the RA should contact about this property? *

- ☐ As above
- ☐ Other

Ineligible LGA

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The property address you have listed is outside of the identified LGAs for **Resilient Homes Program**. At this time, your property is not eligible for funding under the program. If you wish to continue with your application please note that only properties in the identified LGAs will progress to assessment.

Would you like to continue with this application? *

- ☐ Yes
☐ No

Private individuals (multiple)

Please **add more** to add additional individual's details for all homeowners represented on the title deed.

Homeowner *

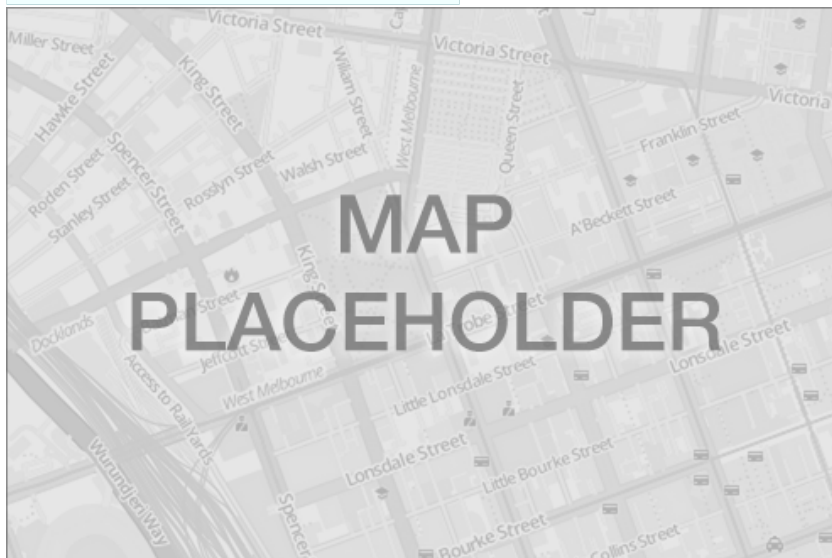
Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Affected property being registered for RHP *

Address

<input type="text"/>
<input type="text"/>



<input type="text"/>	<input type="text"/>
----------------------	----------------------

Suburb/Town, State/Province, Postcode, and Country are required.

Is this property over multiple lots? If yes please enter the Lot/DP for any additional lots below.

- ☐ Yes
☐ No

Additional Lot/DP information

<input type="text"/>

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Postal Address

Address

Phone Number

Must be an Australian phone number.

Mobile Number

Must be an Australian phone number.

Date of birth

dd/mm/yyyy

Email

Must be an email address.

Nominated Other Contact *

Title First Name Last Name

Relationship to Homeowner *

Nominated Other Contact Postal Address *

Address

Nominated Other Contact Primary Phone Number *

Must be an Australian phone number.

Nominated Other Contact Primary Email *

Must be an email address.

Home ownership details

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Please provide any other relevant home ownership details (e.g. leases, licences or easements):

Leases: Owner of a property allows someone else to use it for a specified period of time in exchange for payment. Licences: permission granted by the owner of the property to someone else to use it in a certain way without transfer of interest or ownership. Easements: right granted by the owner of the property to someone else to use a specific portion of their property for a specific purpose, such as, a right of way or access to utility line.

Please provide any supporting documentation

Attach a file:

Please use naming convention of: . File must be PDF.

Does the homeowner have a Power of Attorney in place? *

☐ Yes ☐ No ☐ Not sure

Does the homeowner currently have legal representation? *

☐ Yes ☐ No ☐ Not sure

Please note, legal representation is not required at this stage. If you are eligible for RHP Buy-back stream you may wish to have a solicitor review the offer RA provides, and will need a conveyancer to advise on the property sale contract settlement should you accept the offer.

Power of Attorney details

Name *

Title First Name Last Name

Postal address *

Address

Email *

Must be an email address.

Phone Number *

Must be an Australian phone number.

Please upload the legal document that provides evidence of the Power of Attorney for the homeowner listed on the property title *

Attach a file:

Please use naming convention of: . File must be PDF.

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Legal Representation details

Name *

Title

First Name

Last Name

Postal Address *

Address

Email *

Must be an email address.

Phone Number *

Must be an Australian phone number.

Part B – Property details

* indicates a required field

What is the property primarily used for? *☐ Private residence☐ Farming☐ Tourist / visitor
accommodation☐ Other:

Please select one.

Is the property used for a secondary purpose?☐ Yes☐ No**What type of home is it? ***☐ House☐☐ Unit/
Townhouse☐ apartment☐ Modular
home☐☐ Manufactured
home☐ Caravan☐ Cabin☐ Other:

If other please provide details

How many levels is/was your house?☐ On ground☐ Split level☐ 2 storey☐ Multi level☐ Stilted

Other

Please choose all that are applicable

What year was the home built

approximate year or decade

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What style is/was your house construction?

☐ Attached ☐ Free standing/ detached ☐ Semi detached ☐ Queenslander ☐ Pre 1946 ☐ 1946 -1990 ☐ Modern ☐ Colonial

Other

Please choose all that are applicable

Has the property been listed for sale or rent in the past five years?

☐ Yes ☐ No

When was the property last sold?

Who sold it?

What person/s or companies were involved in that property sale (e.g. family members, business company, other)

Are you aware of any planning approvals, restrictions, or requirements for your property?

☐ Yes ☐ No ☐ Unsure

Have you undertaken any House Raising or Retrofit works?

☐ Yes ☐ No

Pre flood home information

The information requested below is not mandatory but will assist us in determining your RHP Stream eligibility and will be required if you are assessed as eligible for one of the streams.

What is/was your house foundation construction?

☐ Concrete footings ☐ Concrete piers ☐ Timber posts ☐ Steel piers ☐ Pier & beam ☐ Concrete piles ☐ Earth ☐ Screw piles

Other

Please choose all that are applicable

What are/were the external walls of your house constructed from?

☐ Brick ☐ Brick cavity ☐ Concrete ☐ Weatherboard ☐ Fibro cement ☐ Cladding

Other

Please choose all that are applicable

What is/was the roof construction?

☐ Terracotta tile ☐ Concrete tile ☐ Corrugated iron ☐ Asbestos cement

Other

Please choose all that are applicable

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What are/were the majority of window frames made from in your house?

☐ Aluminium ☐ Timber ☐ Steel

Other

Please choose all that are applicable

What is/was the hot water system in your house?

☐ Electric ☐ Gas ☐ Solar ☐ Fuel ☐ Other

How many bedrooms are/were in your house?

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ More than 5

What are/were the floor coverings in your house?

☐ Tile ☐ Carpet ☐ Timber ☐ Marble/Stone ☐ Vinyl ☐ Floating floor ☐ Concrete
☐ Slate

Other

Please choose all that are applicable

Please select any other areas in your house from the list below

☐ Study ☐ Dining room ☐ Living room ☐ Sunroom ☐ Office ☐ Studio ☐
☐ Sleepout ☐ Playroom ☐ Parents retreat ☐ Gym ☐ Attic ☐ Home theatre ☐
☐ Garage ☐ Carport ☐ Patio ☐ Veranda ☐ Outdoor entertaining area ☐ Other

Please choose all that are applicable

How many bathrooms are/were in your house?

☐ Bathroom ☐ Ensuite ☐ Separate toilet ☐ Powder room ☐ 2 way bathroom ☐
☐ Separate shower ☐ Bath ☐ Spa

Other

Please choose all that are applicable

What is/was the kitchen configuration in your house?

☐ Full kitchen ☐ kitchenette ☐ Standard appliances ☐ European appliances ☐
☐ Wall cupboards ☐ Floor cupboards ☐ Pantry ☐ Butlers pantry ☐ Dishwasher ☐
☐ Laminated benchtop ☐ Granite benchtop ☐ Marble benchtop ☐ Tile benchtop ☐
☐ Island benchtop ☐ Gas cooktop ☐ Electric cooktop ☐ Wood burning stove

Other

Please choose all that are applicable

What is/was the laundry configuration in your house?

☐ External laundry ☐ Internal laundry ☐ Laundry in bathroom ☐ Laundry in kitchen
☐ Laundry in garage

Other

Please choose all that are applicable

What heating/cooling do/did you have in your house?

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☐ Wall mounted air conditioning ☐ Ducted air conditioning ☐ Evaporative cooling ☐ Ceiling fan ☐ Gas point heating ☐ Gas ducted heating ☐ Fireplace ☐ Underfloor heating
Other

Please choose all that are applicable

Are there any other features you would like us to be aware of?

☐ Built in robes ☐ Walk in robes ☐ High ceilings ☐ Ornate ceilings ☐ Raked ceilings ☐ Period ceiling ☐ Decorative cornices ☐ Ceiling roses ☐ Double glazed windows ☐ Skylights ☐ Internal lift ☐ Accessibility inclusions such as ramps ☐ Bar ☐ Swimming pool ☐ Tennis court
Other

Please choose all that are applicable

Are there any other features that are not listed above?

Please provide as much detail as possible.

Home has undertaken Home Raising or Retrofit works

If yes, please provide available photos or documentation.

Attach a file:

Please use naming convention of: OR . If uploading a document, please note this file must be a PDF and naming convention

Secondary purpose type

Please advise secondary purpose of the property registered for RHP

☐ Farming
☐ Tourist/visitor accommodation
☐ Private residence
☐ Other:

Multiple options can be selected

Details of planning approvals

If you do not have details of planning approvals at the time of application submission, this information can be provided at a later date.

Please provide details of planning approvals, restrictions or requirements

Please upload any supporting documentation

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Attach a file:

Please use naming convention of: . File must be PDF.

Do you have access to photos showing the property and home (internal and external) before the flood event? *

☐ Yes ☐ No

Photos of property before flood event

Please clearly label your photos so that it is clear if the photo is pre or post flood and what room is depicted.

eg: Pre Flood - main bedroom, front of house, ensuite, main bathroom etc.

eg: Post Flood - main bedroom, front of house, ensuite, main bathroom etc

Please upload photos showing the property and home (internal and external) before the flood event

Attach a file:

Please use naming convention of: .

Part C – February and March 2022 flood property damage

* indicates a required field

Was the home directly impacted by flood waters from the February and March 2022 flood event? *

☐ Yes ☐ No

Was the home directly impacted by landslip as a result of the February and March 2022 flood event? *

☐ Yes ☐ No

Did the location of the home move as a result of the flood event?

☐ Yes ☐ No

e.g. the house was carried by flood waters to the rear of the property

Flood water impact

Was the flood water above the level of the floor in your home?

☐ Yes ☐ No

Was the roof of the home damaged as a result of flood waters?

☐ Yes ☐ No

Landslip details

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Was the home deemed safe to live in the home after the landslip, before any ground stabilisation works?

☐ Yes

☐ No

'Safe to live in' may have been determined by JLG or Public Works as part of your Flood Property Assessment

Was the roof of the home damaged as a result of landslip?

☐ Yes

☐ No

Please describe, or show on a map, the original location of the home:

Original location of home

Address

Please provide any supporting documentation or images

Attach a file:

Please use naming convention of: . File must be PDF.

Please clearly label your photos so that it is clear if the photo is pre or post flood and what room is depicted.

eg: Pre Flood - main bedroom, front of house, ensuite, main bathroom etc.

eg: Post Flood - main bedroom, front of house, ensuite, main bathroom etc

Damage description

How was the home damaged? *

☐ Destroyed ☐ Structural ☐ Internal cosmetic

Please select all options that apply. Definitions: Destroyed - Property is unsafe and uninhabitable. Structural - property components that support the overall stability and integrity of the building are compromised. Internal Cosmetic - aesthetic appearance of the inside of home such as paint, wall paper, flooring, etc.

If possible, please attach photos of the flood water and/or landslip damage (preferably from immediately after the flood event):

Attach a file:

Please use naming convention of: .

Please clearly label your photos so that it is clear if the photo is pre or post flood and what room is depicted.

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eg: Pre Flood - main bedroom, front of house, ensuite, main bathroom etc.

eg: Post Flood - main bedroom, front of house, ensuite, main bathroom etc

Part D – Insurance

* indicates a required field

At the time of the February and March 2022 flood event was the residential dwelling insured? *

☐ Yes

☐ No

If applicable please upload a copy of insurance policy

Attach a file:

Please use naming convention of: . File must be PDF.

If applicable, please upload advice detailing amount and type of claim payment or denial of claim

Attach a file:

Please use naming convention of: . File must be PDF.

Has a builder or contractor been engaged to provide a quote for scope or works

☐ Yes

☐ No

Has that work been completed?

☐ Yes

☐ No

What type of insurance was the residential dwelling covered for? *

☐ Home ☐ Contents ☐ Flooding

Other

Please select all options that apply. Please ensure you tick Flooding if you had it at the time of the 2022 Flood Event. If other please specify

Name of Insurance company *

Policy number

Does the homeowner give permission for the NSW RA to contact the insurer to discuss relevant insurance matters? *

☐ Yes

☐ No

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Has an insurance claim been made for the February and March 2022 flood event?

*

☐ Yes

☐ No

Please provide a copy of the information provided to the insurer as part of the claim

Attach a file:

Please use naming convention of: . File must be PDF.

What is the status of this claim?

☐ Assessment
pending

☐ Works in
progress

☐ Works
completed

☐ Cash Payout
received

☐ Other:

Please state the total cash payout amount

\$

Must be a dollar amount.

Please provide a copy of the Insurance Claim Settlement or Resolution

Attach a file:

For example: denial letter, payment summary, remittance letter. Please use naming convention of: File must be PDF.

Has a builder provided a scope of works to complete as part of the insurance claim

☐ Yes

☐ No

Part E – Planned and/or completed works post flood event

Does the homeowner have plans to relocate the home either within the existing property boundary or beyond the property boundary?

☐ Yes within the
property boundary

☐ Yes – beyond the
property boundary

☐ No

☐ Not sure

Please provide details of lot number of the proposed new location:

Has the homeowner done any flood waters/landslip related repair work on the home since the February and March 2022 flood event?

☐ Yes

☐ No

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Evidence of repairs

Note: Please label any documents you attach to clearly show what they are, and what work they relate to.

Please attach evidence of the works (e.g. photos, quotes, receipts, contracts)

Attach a file:

Please use naming convention of: . Quotes, Contracts and Receipts must be PDF.

Has the homeowner done any unrelated work on the home since the February and March 2022 flood event?

☐ Yes ☐ No

Definition of Unrelated Work: Repair work made to the property not relating to the February and March 2022 flood event.

Evidence of unrelated work

Please attach evidence of the works (e.g. photos, quotes, receipts, contracts)

Attach a file:

Please use naming convention of: .

Is the home registered under the Disaster Relief (DRG) - Structural Repair Grant?

☐ Yes ☐ No

Please enter your DRG Reference ID

this is 5 numeric characters

Is the home registered under the Flood Property Assessment Program (FPAP)

☐ Yes ☐ No

Please enter your FPAP Reference ID

this starts with JLDM followed by 5 numeric characters

Other than the Flood Property Assessment Program (FPAP), has the homeowner had any assessments or reports undertaken on the property since the February and March 2022 flood event ?

☐ Yes ☐ No

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Evidence of assessments or reports other than FPAP

Please attach the assessments or reports (if available)

Attach a file:

Please use naming convention of: . File must be PDF.

Part F – Individual circumstances

* indicates a required field

Does the homeowner identify as Aboriginal or Torres Strait Islander?

☐ Yes ☐ No ☐ Prefer not to say

At the time of the February and March 2022 storm and flood event was the home lived in? *

☐ Owner Occupied ☐ Investment Property ☐ No

Evidence will be requested

Is the home currently being lived in? *

☐ Yes – owner occupier ☐ Yes – tenant ☐ No

Evidence of Owner Occupied at time of February and March 2022 storm and flood event

If ‘Yes – Owner-occupied,’ please attach evidence of the homeowner occupying the property at the time of the flood event (February 2022)

Attach a file:

For example, utility bill. Documents must be PDF. Please use naming convention

Is the homeowner, or tenant of the flood impacted home, currently living in other accommodation, such as rental accommodation or temporary housing, as a result of flood water or landslip damage to the home?

☐ Yes – rental accommodation ☐ Yes – temporary housing ☐ No ☐ Other:

If other please provide details

Alternative accommodation information

If paying rent for other accommodation, please provide an estimate of how long the homeowner or tenant can keep paying rent:

☐ 1-3 months ☐ 3-6 months ☐ 6-12 months ☐ More than 12 months ☐ Not paying rent currently

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How many dependents does the homeowner or tenant have?

Must be a number.

Does the homeowner or tenant have pets, animals or livestock?

☐ Yes ☐ No

Do you require additional assistance for dependent or independent living?

☐ Yes ☐ No

Do you require additional assistance with managing finances?

☐ Yes ☐ No

Does the homeowner, tenant or any dependents require the use of ramps or other amenities for accessibility?

☐ Yes ☐ No

Please provide details on the use of ramps or other amenities for accessibility

Does the homeowner qualify for any Australian Government benefits such as Centrelink income support payments?

☐ Yes ☐ No

Homeowners will not be disadvantaged in the RHP if answering yes.

Please list the type of benefit/s you receive:

Has the homeowner qualified for any of the NSW or Australian Government flood recovery support for the February and March 2022 flood event?

☐ Yes ☐ No

Homeowners will not be disadvantaged in the RHP if answering yes.

Please provide details of NSW or Australian Government flood recovery support for the February and March 2022 flood event?

Part G – Site environmental and safety risks

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Are any of the following risk/s present:

If you answer yes to any of the listed risks, please provide additional detail below.

Asbestos?

☐ Yes ☐ No ☐ Unsure

LPG tanks / gas cylinders?

☐ Yes ☐ No ☐ Unsure

Steep terrain?

☐ Yes ☐ No ☐ Unsure

Soil contamination?

☐ Yes ☐ No ☐ Unsure

Septic, sewerage, underground tanks?

☐ Yes ☐ No ☐ Unsure

Dense vegetation?

☐ Yes ☐ No ☐ Unsure

Hazardous materials and chemicals?

☐ Yes ☐ No ☐ Unsure

Live electricity?

☐ Yes ☐ No ☐ Unsure

Other environmental or safety risks?

☐ Yes ☐ No ☐ Unsure

Are there any risks relating to accessing the property?

☐ Yes ☐ No

This includes any livestock, free range animals or pets

Please provide more information on risks you have selected

Are there any other risks?

Declaration and authorisation

* indicates a required field

By submitting this form I hereby declare that:

I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;

All information provided, including the responses to each question in the relevant sections of this proposal, is true and correct to the best of my knowledge;

Any information contained in this form may be disclosed to other government agencies, NSW RA staff, and other relevant external stakeholders (including consultants, lawyers and other advisers) as part of the assessment for the Resilient Homes Program;

I am authorised to submit this form on behalf of, and have the authority to represent and bind, the eligible homeowner;

- I understand that any false declaration may render this form ineligible/invalid; and
- I understand that in order for the New South Wales Reconstruction Authority to assess my eligibility for the Resilient Homes Program the homeowner may also be required to supply further documents or confirm information.

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Name *

Title

First Name

Last Name

I am the: *

- ☐ Homeowner
- ☐ Authorised homeowner representative
- ☐ NSW RA RHP Administrator Only. This form has been manually entered by the RHP Case Manager on behalf of the homeowner or in transitioning casefile to SmartyGrants site.

NSW RA RHP Administrator

File Upload of signed HIF

Attach a file:

Please use naming convention . File must be PDF.